



Cape Girardeau County Public Health Center
Board Meeting Minutes
Tuesday, June 27, 2023
12:00 p.m., 1121 Linden St, Cape Girardeau, MO 63703

Present:

Dr. John Freeze, Chairperson
 Georganne Syler, Vice Chairperson
 Nancy Johnson, Secretary
 Diane Howard
 Eric Becking

Staff:

Director Jane Wernsman
 Assistant Director Autumn Grim
 Environmental Health Supervisor Amy Morris

Absent:

Agenda	Discussion	Tasks/Conclusion	Responsibility
Call to order	Dr. John Freeze, Chairperson, called the meeting to order at 12:00 p.m.		
Approval of minutes	A request for a motion to approve the minutes from the May 23, 2023 Board Meeting was made.	Georganne Syler made the motion, seconded by Nancy Johnson, motion passed.	Filed with the minutes
Financial Report	Director Jane Wernsman presented the Accountants Fiscal Report for May 2023.		Filed with the minutes
Addition of Policy	A motion was made that we add a policy that semi-annually the director, chair and vice chairperson meet with an investment advisor to review investment opportunities. All decisions will be made in line with the policy mandated by the state. A motion was made that every 5 years we request proposals for depository agreements to review our rates – starting now.	Georganne Syler made the motion, seconded by Nancy Johnson, motion passed. Diane Howard made the motion, seconded by Georganne Syler, motion passed.	
Ratification of Expenditures	Director Jane Wernsman presented the Ratification of Expenditures: the list of electronic payments and financial transactions for the period May 1 – May 31, 2023.		Filed with the minutes

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	A request for motion to approve the Ratification of Expenditures: the list of electronic payments and financial transactions for the period May 1 - May 31, 2023	Diane Howard made the motion, seconded by Nancy Johnson, motion passed.	
Monthly Services Report	The monthly services report was reviewed.		
Communicable Disease Report	Assistant Director Autumn Grim presented the monthly communicable disease report.		
Environmental Health Report	Environmental Health Supervisor Amy Morris presented the monthly environmental health report.		
Administrative Policies	<p>A motion was made to remove the addition from last meeting of reimbursement for Medicare B for employees waiving insurance due to Medicare from Section 9.4.</p> <p>A motion was also made to change the third paragraph of Section 9.4 to read during an approved unpaid leave of absence up to 12 weeks.</p> <p>A motion was made to approve the suggested changes of 9.1, 9.3, 9.5 and 9.6 and to make changes to the following sections: Section 9.2 second paragraph should be through the current plan provider since the name of the entity may change. Section 9.8 is not needed as a separate section – move to 9.7. Section 9.7 change Cafeteria Plan wording to be Section 125 Plan at top of section and in the purpose statement.</p> <p>Diane Howard inquired if a long-term care policy was available and could be offered to staff. Autumn Grim to check into.</p>	<p>Georganne Syler made the motion, seconded by Diane Howard, motion passed.</p> <p>Diane Howard made the motion, seconded by Georganne Syler, motion passed.</p> <p>Nancy Johnson made the motion, seconded by Georganne Syler, motion passed.</p>	
2023 Budget	Tabled until additional funds from grants just received are added – will revisit at next board meeting.		
Renovations	Renovations will hopefully be completed by end of July.		

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	<p>During renovations the floors in the clinic area were discovered to be in pretty bad condition. Change order to replace flooring for cost of \$12,300 was submitted for approval.</p> <p>A motion was made to approve the flooring change order.</p>	<p>Nancy Johnson made the motion, seconded by Eric Becking, motion passed.</p>	
Public Comments	<p>The Board received comments from the public.</p>		
Announcement	<p>John Freeze, Chairperson announced that Director Jane Wernsman is retiring on June 30, 2023 and that Autumn Grim will be the new director.</p>		
Next Meeting	<p>Next Board meeting is Monday, July 31 at 11:30 a.m. at the Cape County Public Health Center, Conference Room B.</p>		
Adjournment	<p>There being no further business, a motion was made to adjourn.</p>	<p>Eric Becking made the motion, seconded by Diane Howard, motion passed.</p>	
<p>Meeting adjourned at: 1:31 p.m.</p>			

Submitted by: Nancy K. Johnson
 Nancy Johnson, Secretary – Treasurer
 Cape Girardeau County Public Health Center
 Board of Trustees

Date: 7/31/2023