



Cape Girardeau County Public Health Center
Board Meeting Minutes
Tuesday, October 24, 2023
12:30 p.m., 1121 Linden St, Cape Girardeau, MO 63703

Present:
 Dr. John Freeze, Chairperson
 Nancy Johnson, Secretary
 Diane Howard
 Eric Becking

Staff:
 Director Autumn Grim
 Assistant Director Natalie Govreau

Absent:
 Georganne Syler, Vice Chairperson

| Agenda | Discussion | Tasks/Conclusion | Responsibility |
|-------------------------------------|--|---|------------------------|
| Call to order | Dr. John Freeze, Chairperson, called the meeting to order at 12:29 p.m. | | |
| Approval of minutes | A request for a motion to approve the minutes from the Board Meeting was made. | Eric Becking made the motion, seconded by Nancy Johnson, motion passed. | Filed with the minutes |
| Financial Report | Director Autumn Grim presented the Accountants Fiscal Report for 2023. | | Filed with the minutes |
| Ratification of Expenditures | Director Autumn Grim presented the Ratification of Expenditures: the list of electronic payments and financial transactions for the period September 1, 2023 – September 30, 2023 A request for motion to approve the Ratification of Expenditures: the list of electronic payments and financial transactions for the period | Diane Howard made the motion, seconded by Eric Becking, motion passed. | Filed with the minutes |
| Monthly Services Report | The monthly services report was reviewed. | | |
| Communicable Disease Report | Director Autumn Grim presented the monthly communicable disease report. | | |
| Environmental Health Report | Assistant Director Natalie Govreau presented the monthly environmental health report. | | |

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| Administrative Policies | <p>Policy 8.3 Compensation/Pay Plan, 10.7, 10.8, 10.10-10.14 Employee Leaves were approved as presented.</p> <p>Policy 10.9 Employee leave was tabled until the next meeting for revisions to the language and changing of FMLA to FML.</p> | Nancy Johnson made the motion, seconded by Eric Becking, motion passed. | |
| Next Meeting | Next Board meeting is Tuesday, November 28 at 12:00 p.m. at the Cape County Public Health Center, Conference Room B. | | |
| Public Comments | The Board received comments from the public. | | |
| Adjournment | There being no further business, a motion was made to adjourn. | Eric Becking made the motion, seconded by Nancy Johnson, motion passed. | |
| Meeting adjourned at: 1:09 p.m. | | | |

Submitted by: Nancy K. Johnson
 Nancy Johnson, Secretary – Treasurer
 Cape Girardeau County Public Health Center
 Board of Trustees

Date: 11/28/2023