



Cape Girardeau County Public Health Center
Board Meeting Minutes
Tuesday, April 25, 2023
4:00 p.m., 1121 Linden St, Cape Girardeau, MO 63703

Present:

Dr. John Freeze, Chairperson
 Georganne Syler, Vice Chairperson
 Nancy Johnson, Secretary
 Diane Howard
 Eric Becking

Staff:

Director, Jane Wernsman
 Assistant Director Autumn Grim
 Environmental Health Sup., Amy Morris

Absent:

Agenda	Discussion	Tasks/Conclusion	Responsibility
Call to order	Dr. John Freeze, Chairperson, called the meeting to order at 4:00 p.m.		
Approval of minutes	A request for a motion to approve the minutes from the March 28, 2023 Board Meeting was made.	Georganne Syler made the motion, seconded by Eric Becking, motion passed	Filed with the minutes
2022 Audit	Jeff Stroder, with Beussink, Hey, Roe & Stroder, L.L.C. presented the report from the 2022 Audit. A request for motion to approve the 2022 Audit as presented	Georganne Syler moved, Diane Howard seconded, motion passed.	
Employee Health Insurance	Rob Rueseler with Rueseler and Associates provided an overview of options for Employee Health Insurance plans for the June 1, 2023 renewal date.	A presentation will be made to employees on May 1, 2023 with further review by the Board on May 9, 2023.	
Financial Report	Director Jane Wernsman presented the Accountants Fiscal Report for March 2023.		Filed with the minutes
Ratification of Expenditures	Director Jane Wernsman presented the Ratification of Expenditures: the list of electronic payments and financial transactions for the period March 1 – march 31, 2023.		Filed with the minutes

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	A request for motion to approve the Ratification of Expenditures: the list of electronic payments and financial transactions for the period March 1 – March 31, 2023.	Georganne Syler, made the motion, seconded by Diane Howard, motion passed	
Monthly Services Report	The monthly services report was reviewed.		
Communicable Disease Report	Assistant Director Autumn Grim presented the monthly communicable disease report.		
Environmental Health Report	Environmental Health Supervisor presented the monthly environmental health report.		
Election of Officers	<p>A request for motion to approve the nomination and election of John Freeze for Chair</p> <p>A request for motion to approve the nomination and election of Georganne Syler for Vice Chair</p> <p>A request for motion to approve the nomination and election of Nancy Johnson for Secretary-Treasurer</p>	<p>Georganne Syler , seconded by Eric Becking, motion passed</p> <p>John Freeze moved, seconded by Nancy Johnson, motion carried</p> <p>Georganne Syler moved, seconded by Diane Howard, motion passed</p>	
Administrative Policies	<p>Director Jane Wernsman presented Emergency Response Services Policy 18.1 for review. A request for motion to approve Policy 18.1 Emergency Response Services.</p> <p>Director Jane Wernsman presented Closure of a Food Establishment Including the Suspension or Revocation of a Food & Beverage Permit Policy 17.5</p>	<p>Georganne Syler made the motion, seconded by Diane Howard, motion passed</p> <p>Georganne Syler made the motion, seconded by Diane Howard, motion passed</p>	
Renovations	<p>Director Jane Wernsman provided an update on the renovation project.</p> <p>A request for a motion to accept the Change Order from Zoellner Construction for the Vinyl Plan flooring and additional carpeting.</p>	Georganne Syler made the motion, seconded by Diane Howard, motion passed	
Public Comments	The Board received comments from the public.	Public Comments were received by the Board	

Agenda	Discussion	Tasks/Conclusion	Responsibility
Next Meeting	<p>The Board will meet via Zoom link / call on May 9, 2023 at 4:00 p.m.</p> <p>Next Board regular meeting is Tuesday, May 23, 2023 at 12:00 p.m. at the Cape County Public Health Center.</p>		
Closed Session	<p>A request for a motion to move into Closed Session pursuant to section 610.021 RSMo for the purposes relating to the hiring, firing, disciplining, or promotion of employees by a public governmental body for two personnel matters.</p>	<p>Georganne Syler moved, seconded by Nancy Johnson, motion carried. Closed Session began at 5:59 P.M.</p> <p>Roll Call: John Freeze, yes, Georganne Syler, yes, Nancy Johnson, yes, Diane Howard, yes, Eric Becking, yes.</p>	
Public Session	<p>The Board returned to Public Session at 6:50 p.m.</p>		
Adjournment	<p>There being no further business, a motion was made to adjourn.</p>	<p>Eric Becking made the motion, seconded by Georganne Syler, motion passed.</p>	
<p>Meeting adjourned at: 6:50 p.m.</p>			

Submitted by: Nancy K. Johnson
 Cape Girardeau County Public Health Center
 Board of Trustees

Date: 05/23/23