



Cape Girardeau County Public Health Center
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Minutes of the Board of Trustees Meeting
August 23, 2022

The Board of Trustees of the Cape Girardeau County Public Health Center met at Shawnee Park Center, 835 South West End Blvd., Cape Girardeau, Missouri on Tuesday, August 23, 2022 at 3:30 p.m. Present were, Georganne Syler, Billy Lewis, Eric Becking, Diane Howard, Director Jane Wernsman, and Environmental Health Supervisor Amy Morris. John Freeze attended via phone. The agenda was distributed via email prior to the meeting.

Georganne Syler, Vice Chair, called to order the Cape Girardeau County Public Health Center's Board of Trustees public hearing at 3:34 p.m. regarding the following:

- 2022 Tax Rate for Cape Girardeau County Public Health Center's 2023 Budget Year beginning January 1, 2023 through December 31, 2023.

OPEN: Accept public comments on the proposed 2022 Tax Rate for Cape Girardeau County Public Health Center.

It was observed that there were no verbal or written comments from the public.

CLOSE: At 3:36 p.m., Georganne Syler, Vice Chair closed the public comments period on the proposed 2022 Tax Rate for Cape Girardeau County Public Health Center.

A motion was made by Billy Lewis, seconded by Diane Howard to set the 2022 tax rate, by Resolution, at 0.0960 per \$100.00 assessed valuation. Roll call vote:

Diane Howard: Yes
John Freeze: Yes
Eric Becking: Yes
Georganne Syler: Yes
Billy Lewis: Yes

The motion carried.

The 2022 Tax Rate of 0.0960 for Cape Girardeau County Public Health Center's 2023 Budget Year beginning January 1, 2023 and ending on December 31, 2023 was adopted.

At 3:37 p.m. Vice Chair Georganne Syler called the August 23, 2022 Board of Trustees meeting to order.

Approval of Minutes

A motion was made by Diane Howard, seconded by Billy Lewis, to approve the minutes of the July 26, 2022 Board of Trustees meeting. Motion carried.

Reports

- (1) Accountants Financial Report for July 2022 was reviewed
- (2) Ratification of Expenditures: the list of electronic payments and financial transactions for the period July 1, 2022 – July 31, 2022 was reviewed.

A motion was made by Diane Howard, seconded by Eric Becking, to approve the Electronic payments and financial transactions. Motion carried.

- (3) Monthly Services: the monthly services report was reviewed
- (4) Communicable Disease Report: the monthly communicable disease report was reviewed
- (5) Environmental Health Report: Amy Morris presented the monthly environmental health report

Administrative Policy Review

A motion was made by Billy Lewis, seconded by Eric Becking to approve the Administrative Policies as presented. The policies approved included:

- 4.23 Staff Notification of Changes
- 6.1 EEO
- 6.4 Employment Applications
- 6.6 Reference Check

2022 Budget Review

Director Jane Wernsman provided a brief review of the FY2022 budget. A budget revision was deferred until the September, 2022 meeting.

Next Meeting

The next meeting of the Board of Trustees was scheduled for September 27, 2022, at 4:00 p.m., location to be determined.

Adjournment

A motion was made by Billy Lewis, seconded by Diane Howard, to adjourn the meeting. Motion carried. The meeting adjourned at 4:12 pm.



William Lewis, Secretary-Treasurer
Cape Girardeau County Public Health Center
Board of Trustees