



Cape Girardeau County Public Health Center
Board Meeting Minutes
Tuesday, December 19, 2023
12:30 p.m., 1121 Linden St, Cape Girardeau, MO 63703

Present:
 Dr. John Freeze, Chairperson (by phone)
 Georganne Syler, Vice Chairperson
 Nancy Johnson, Secretary
 Diane Howard
 Eric Becking

Staff:
 Director Autumn Grim
 Assistant Director Natalie Govreau

Absent:

Agenda	Discussion	Tasks/Conclusion	Responsibility
Call to order	Georganne Syler, Vice-Chairperson, called the meeting to order at 12:30 p.m.		
Approval of minutes	A request for a motion to approve the minutes from the Board Meeting on November 28, 2023 was made.	Nancy Johnson made the motion, seconded by Diane Howard, motion passed.	Filed with the minutes
Financial Report	Director Autumn Grim presented the Accountants Fiscal Report for November 2023.		Filed with the minutes
Ratification of Expenditures	Director Autumn Grim presented the Ratification of Expenditures: the list of electronic payments and financial transactions for the period November 1, 2023 – November 31, 2023. A request for motion to approve the Ratification of Expenditures: the list of electronic payments and financial transactions for the period November 1, 2023 – November 31, 2023.	Diane Howard made the motion, seconded by Eric Becking, motion passed.	Filed with the minutes
Monthly Services Report	The monthly services report was reviewed.		
Communicable Disease Report	Director Autumn Grim presented the monthly communicable disease report.		
Environmental Health Report	Assistant Director Natalie Govreau presented the monthly environmental health report.		

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Administrative Policies	A motion was made to accept Policy 9.10 Employee Benefits: Remote Work as presented	Nancy Johnson made the motion, seconded by Eric Becking, motion passed.	
Door Quote	Door quote previously discussed and approved was received under budget.		
2024 Budget	Director Autumn Grim presented the board with the 2024 Budget. A motion was made to accept the budget as presented.	Diane Howard made the motion, seconded by Nancy Johnson, motion passed.	
Public Comments	The Board received comments from the public.		
Next Meeting	Next Board Meeting is Tuesday, January 23 at 12:00 p.m. at the Cape County Public Health Center, Conference Room B.		
Adjournment	There being no further business, a motion was made to adjourn.	Eric Becking made the motion, seconded by Nancy Johnson, motion passed.	
Meeting adjourned at: 1:21 p.m.			

Submitted by: Nancy K. Johnson
 Nancy Johnson, Secretary – Treasurer
 Cape Girardeau County Public Health Center
 Board of Trustees

Date: Jan 23, 2024