



Cape Girardeau County Public Health Center
Board Meeting Minutes
Tuesday, February 18, 2025
12:00 p.m., 1121 Linden St, Cape Girardeau, MO 63703

Present:

Dr. John Freeze, Chairperson
 Georganne Syler, Vice Chairperson
 Nancy Johnson, Secretary
 Eric Becking

Staff:

Director Autumn Grim
 Assistant Director Natalie Govreau

Absent:

Diane Howard

Agenda	Discussion	Tasks/Conclusion	Responsibility
Call to Order	Dr. John Freeze, Chairperson, called the meeting to order at 12:00 p.m.		
Approval of minutes	A request for a motion to approve the minutes from the January 21, 2025 Board Meeting was made.	Georganne Syler made the motion, seconded by Nancy Johnson, motion passed.	Filed with the minutes
Financial Report	Director Autumn Grim presented the Accountants Fiscal Report for January 2025.		Filed with the minutes
Ratification of Expenditures	<p>Director Autumn Grim presented the Ratification of Expenditures: the list of electronic payments and financial transactions for the period January 1 – January 31, 2025.</p> <p>A request for motion to approve the Ratification of Expenditures: the list of electronic payments and financial transactions for the period January 1 – January 31, 2025.</p>	Nancy Johnson made the motion, seconded by Georganne Syler, motion passed.	Filed with the minutes
Monthly Services Report	The monthly services report for January 2025 was reviewed.		
Communicable Disease Report	Director Autumn Grim presented the monthly communicable disease report.		
Environmental Health Report	Assistant Director Natalie Govreau presented the monthly environmental health report.		
Influenza Update	Director Autumn Grim presented the board with an update on influenza.		

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Contract/Agreements and Staffing Update	Director Autumn Grim reviewed with the board the current contract/agreements as of 2/18/2025. The board was advised that some new contracts may require hiring of additional staff.		
HVAC – Notice for Bids	Director Autumn Grim advised the board that a request for bids of replacement of the HVAC was published in the newspaper. Hopefully by the next board meeting there will be bids to present.		
Rural Health Clinic Annual Review	Director Autumn Grim presented the board with reports on services and a cost analysis of the Rural Health Clinic.		
Administrative Policies	A motion was made to accept the administrative policies: Health & Safety 12.11 Non-Medical Emergencies, 12.11a Police Assistance, 12.11b Fire Safety, 12.11d Gas/Water/Electric, 12.11e Earthquake Safety, 12.12 MSDS-Safety Data Sheets, Health Department Policies 5.8 Safety Belt Use, and 5.9 Cell Phone Use.	Georganne Syler made the motion, seconded by Nancy Johnson, motion passed.	
Public Comments	The board received no comments from the public.		
Next Meeting	Next Board meeting is Tuesday, March 18th at 12:00 p.m. at the Cape County Public Health Center, Conference Room B.		
Adjournment	There being no further business, a motion was made to adjourn.	Eric Becking made the motion, seconded by Nancy Johnson, motion passed.	
Meeting adjourned at: 12:50 p.m.			

Submitted by: Nancy Johnson
Nancy Johnson, Secretary - Treasurer
Cape Girardeau County Public Health Center Board of Trustees

Date: 3-18-25