



Cape Girardeau County Public Health Center
Board Meeting Minutes
Tuesday, January 24, 2023
4:00 p.m., 1121 Linden St, Cape Girardeau, MO 63703

Present:

Dr. John Freeze, Chairperson
 Georganne Syler, Vice Chairperson
 William Lewis, Secretary
 Diane Howard
 Eric Becking


Staff:

Director Jane Wernsman
 Assistant Director Autumn Grim
 Environmental Health Supervisor Amy Morris

Absent:

Agenda	Discussion	Tasks/Conclusion	Responsibility
Call to order	Dr. John Freeze, Chairperson, called the meeting to order at 4:00 p.m.		
Approval of minutes	A request for a motion to approve the minutes from the December 13, 2022 Board Meeting was made.	Georganne Syler made the motion, seconded by Billy Lewis, motion passed	Filed with the minutes
Financial Report	Director Jane Wernsman presented the Accountants Fiscal Report for December 2022. Jeff Stroder with Beussink, Hey, Roe & Stroder LLC will be at the Health Center February 21 – 24, 2023 to conduct our audit.		Filed with the minutes
Ratification of Expenditures	Director Jane Wernsman presented the Ratification of Expenditures: the list of electronic payments and financial transactions for the period December 1 – December 31, 2022. A request for motion to approve the Ratification of Expenditures: the list of electronic payments and financial transactions for the period December 1 – December 31, 2022.	Billy Lewis made the motion, seconded by Eric Becking, motion passed	Filed with the minutes
Monthly Services Report	The monthly services report was reviewed.		
Communicable Disease Report	Assistant Director Autumn Grim presented the monthly communicable disease report.		
Environmental Health Report	Environmental Health Supervisor Amy Morris presented the monthly environmental health report.		

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Administrative Policies	A request for motion to approve Environmental Health 17.6 with links corrected, 17.7-17.10 with no changes and 17.11 with changing the word "fines" to "fees" was made. Environmental Health 17.5 was tabled to be discussed again at next meeting.	Georganne Syler made the motion, seconded by Diane Howard, motion passed	
Renovations	The status of renovations was discussed. A pre-bid meeting will be held February 1, 2023 at 10:00 a.m. in Conference Room A with bids due by February 27, 2023 at 4:30 p.m.		
Public Health Infrastructure Program	Director Jane Wernsman shared information with the Board about an upcoming program for updating public health infrastructure. More specific details to come at a later date.		
Missouri Overdose Rescue and Education (MORE) Project	The Health Center has the option to become a Narcan distributor. Director Jane Wernsman to find out more information about liability and more specific details and will discuss with Board at next meeting.		
University of Missouri Extension Mobile Health Screenings	The University of Missouri Extension Mobile Health Screening van will be onsite at the Health Center on March 29, 2023 8:30 a.m. – 4:30 p.m. to provide health screenings free of charge. The Health Center will have Conference Room B set up for a mini health fair during that time and may offer additional screenings that the University won't be providing. Saint Francis Hospital may have their mammogram van here as well to provide free mammograms if scheduling works out.		
Public Comments	The Board received comments from the public.		
Next Meeting	Next Board meeting is Tuesday, February 28th at 4:00 p.m. at the Cape County Public Health Center.		
Adjournment	There being no further business, a motion was made to adjourn.	Billy Lewis made the motion, seconded by Eric Becking, motion passed	
Meeting adjourned at: 5:32 p.m.			

Submitted by: 
William Lewis, Secretary – Treasurer
Cape Girardeau County Public Health Center
Board of Trustees

Date: 28 FEB 2023