



Cape Girardeau County Public Health Center
Board Meeting Minutes
Tuesday, January 21, 2024
12:00 p.m., 1121 Linden St, Cape Girardeau, MO 63703

Present:

Dr. John Freeze, Chairperson
 Georganne Syler, Vice Chairperson
 Nancy Johnson, Secretary (by phone)
 Diane Howard
 Eric Becking

Staff:

Director Autumn Grim
 Assistant Director Natalie Govreau

Absent:

Agenda	Discussion	Tasks/Conclusion	Responsibility
Call to Order	Dr. John Freeze, Chairperson, called the meeting to order at 12:00 p.m.		
Approval of minutes	A request for a motion to approve the minutes from the December 17, 2024 Board Meeting was made.	Georganne Syler made the motion, seconded by Eric Becking, motion passed.	Filed with the minutes
Financial Report	Director Autumn Grim presented the Accountants Fiscal Report for December 2024.		Filed with the minutes
Ratification of Expenditures	Director Autumn Grim presented the Ratification of Expenditures: the list of electronic payments and financial transactions for the period December 1 – December 31, 2024. A request for motion to approve the Ratification of Expenditures: the list of electronic payments and financial transactions for the period December 1 – December 31, 2024.	Georganne Syler made the motion, seconded by Eric Becking, motion passed.	Filed with the minutes
Monthly Services Report	The monthly services report for December 2024 was reviewed.		
Communicable Disease Report	Director Autumn Grim presented the monthly communicable disease report.		
Environmental Health Report	Assistant Director Natalie Govreau presented the monthly environmental health report.		
Dental Report	Dr. John Freeze, chairperson, presented the board with the dental report and reviewed services provided to schools for 2024.		

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HIPAA Risk Assessment	Director Autumn Grim went over the findings of the audit with the board.		
Social Media Annual Review	Director Autumn Grim presented the board with the annual review of social media. Website traffic has increased, and the app is being used actively by people who have downloaded it. Working to drive more people to the website and increase posting on social media.		
Rural Health Clinic Annual Review	Director Autumn Grim presented the board with reports on services and a cost analysis of the Rural Health Clinic.		
2024 Annual Report	Director Autumn Grim reviewed the Annual Report with the board. A request was made for a motion to accept the Annual Report was made.	Georganne Syler made the motion, seconded by Diane Howard, motion passed.	
Health Priorities Discussion	Director Autumn Grim discussed with the board some of the top health priorities. Discussion was had about beginning to provide lab services, partnering with Southside Farms to provide produce to our WIC clients, and providing car seat installation training in the future.		
Public Comments	The board received comments from the public.		
Next Meeting	Next Board meeting is Tuesday, February 18 at 12:00 p.m. at the Cape County Public Health Center, Conference Room B.		
Adjournment	There being no further business, a motion was made to adjourn.	Eric Becking made the motion, seconded by Diane Howard, motion passed.	
Meeting adjourned at: 1:08 p.m.			

Submitted by: Nancy K. Johnson
Nancy Johnson, Secretary - Treasurer
Cape Girardeau County Public Health Center Board of Trustees

Date: 2-18-25