



Cape Girardeau County Public Health Center
Board Meeting Minutes
Tuesday, March 18, 2025
12:00 p.m., 1121 Linden St, Cape Girardeau, MO 63703

Present:

Dr. John Freeze, Chairperson (by phone)
 Georganne Syler, Vice Chairperson
 Nancy Johnson, Secretary
 Diane Howard
 Eric Becking

Staff:

Director Autumn Grim

Absent:

Assistant Director Natalie Govreau

Agenda	Discussion	Tasks/Conclusion	Responsibility
Call to Order	Georganne Syler, Vice Chairperson, called the meeting to order at 12:00 p.m.		
Approval of minutes	A request for a motion to approve the minutes of the February 18, 2025 Board Meeting was made.	Diane Howard made the motion, seconded by Nancy Johnson, the motion passed.	Filed with the minutes
Financial Report	Director Autumn Grim presented the Accountants Fiscal Report for February 2025.		Filed with the minutes
Ratification of Expenditures	<p>Director Autumn Grim presented the Ratification of Expenditures: the list of electronic payments and financial transactions for the period February 1 - 28, 2025.</p> <p>A request for motion to approve the Ratification of Expenditures: the list of electronic payments and financial transactions for the period February 1 – February 28, 2025.</p>	Nancy Johnson made the motion, seconded by Diane Howard, the motion passed.	Filed with the minutes
Monthly Services Report	The monthly services report for February 2025 was reviewed.		
Communicable Disease Report	Director Autumn Grim presented the monthly communicable disease report.		
Environmental Health Report	Director Autumn Grom presented the monthly environmental health report.		
2024 Audit	Jeff Stroder presented the board with the results of the 2024 Audit. No findings were found.		

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	A motion was made to accept the 2024 Audit as presented.	Diane Howard made the motion, seconded by Eric Becking, the motion passed.	
HVAC Bid Approval	Director Autumn Grim advised the board that only one bid was submitted for the HVAC replacement. The bid was from Premium who currently service the unit we have now. A motion was made to accept the bid as presented.	Nancy Johnson made the motion, seconded by Diane Howard, the motion passed.	
Lab Services Update	Director Autumn Grim presented the board with information regarding providing low-cost lab services as previously discussed. We are going to start offering the service two days a week – Tuesday and Wednesday. Physician orders will be required, and results will be sent to the physicians not to the Health Center.		
Administrative Policies	A motion was made to accept the administrative policies: Laboratory Services: 27.1 Laboratory Services Provided and 27.2 Accessing Additional Laboratory Services	Eric Becking made the motion, seconded by Nancy Johnson, the motion passed.	
Public Comments	The board received no comments from the public.		
Next Meeting	Next Board meeting is Tuesday, April 15 at 12:00 p.m. at the Cape County Public Health Center, Conference Room B.		
Adjournment	There being no further business, a motion was made to adjourn.	Diane Howard made the motion, seconded by Nancy Johnson, the motion passed.	
Meeting adjourned at: 12:45 p.m.			

Submitted by: Nancy K. Johnson
Nancy Johnson, Secretary - Treasurer
Cape Girardeau County Public Health Center Board of Trustees

Date: April 15, 2025