



**Cape Girardeau County Public Health Center
Board Meeting Minutes
Tuesday, March 24, 2026**

12:00 p.m., 1121 Linden St, Cape Girardeau, MO 63703

Present:

Dr. John Freeze, Chairperson
Georganne Syler, Vice Chairperson
Nancy Johnson, Secretary
Diane Howad
Gary Tinsley

Staff:


Director Autumn Grim
Environmental Supervisor Natalie Govreau

Absent:

| Agenda | Discussion | Tasks/Conclusion | Responsibility |
|-------------------------------------|--|---|------------------------|
| Call to Order | Dr. John Freeze, Chairperson, called the meeting to order at 12:00 p.m. | | |
| Approval of minutes | A request for a motion to approve the minutes of February 27, 2026 Board Meeting was made. | Georganne Syler made the motion, seconded by Gary Tinsley, the motion passed. | Filed with the minutes |
| Financial Report | Director Autumn Grim presented the Accountants Fiscal Report for February 2026. | | Filed with the minutes |
| Ratification of Expenditures | Director Autumn Grim presented the Ratification of Expenditures: the list of electronic payments and financial transactions for the periods February 1-28, 2026. A request for motion to approve the Ratification of Expenditures: the list of electronic payments and financial transactions for the period February 1-28, 2026. | Nancy Johnson made the motion, seconded by Gary Tinsley, the motion passed. | Filed with the minutes |
| Monthly Services Report | The monthly services report for February 2026 was reviewed. | | |
| Communicable Disease Report | Director Autumn Grim presented the monthly communicable disease report for February 2026. | | |
| Environmental Health Report | Environmental Supervisor Natalie Govreau presented the monthly environmental health report for February 2026. During discussion the board requested that Natalie reach out to multiple agencies and businesses regarding the continuing rat issue in the alley downtown and report back to them next month with an update. | | |

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| Audit Update | Director Autumn Grim advised the board that the 2025 Audit had been completed and it was a clean audit with no findings. The auditor hasn't had time yet to complete the report, but he will be at the next board meeting presenting the findings. | | |
| State Contract Updates | Director Autumn Grim advised the board that the Governor's proposed budget cuts 2.3 million from core public health funding but until budget is finalized, we won't know for sure exactly how much will be cut. | | |
| Services Update | Director Autumn Grim advised the board of the April drive-thru schedule for services, the upcoming 2 nd Annual Better U Bash event. She also advised that the extension of earlier WIC hours has been well received by the clients with most appointments being taken. | | |
| Proposition A&B | Director Autumn Grim provided the board with the sample ballot for the election concerning Prop A&B. Discussion was had regarding the propositions and the effects they will have on the public as well as the health center. | | |
| Workforce Development | <p>Director Autumn Grim presented the board with a workforce development pilot program to trial for six months</p> <p>A motion was made to try the program for six months and reevaluate at that time.</p> | Georganne Syler made the motion, seconded by Nancy Johnson, the motion passed. | |
| Administrative Policies | A motion was made to accept Administrative Policies – Foundation for Public Health: 3.2 MO Revised Statute, 3.3 MO Dept of Health Rules, 3.4 Standing Orders and 3.5 Annual Review of Policy Manual as presented and 3.1 with one change to the wording - the removal of the wording I-drive. | Nancy Johnson made the motion, seconded by Gary Tinsley, the motion passed. | |
| Public Comments | The board received no comments from the public. | | |
| Next Meeting | Next Board meeting is Tuesday, April 28, 2026, at 12:00 p.m. at the Cape County Public Health Center, Conference Room B. | | |
| Closed Session | <p>A request for a motion to move into Closed Session was made pursuant to section 610.021 RSMO for the purposes relating to the hiring, firing, disciplining, or promotion of employees by a public governmental body.</p> <p>Roll call to Open the Closed Session: John Freeze, yes, Georganne Syler, yes, Nancy Johnson, yes, Diane Howard, yes Gary Tinsley, yes</p> | <p>Diane Howard made the motion, seconded by Nancy Johnson, the motion passed.</p> <p>Session began at 1:11 p.m.</p> | |

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| | <p>No voting action was taken.</p> <p>A request for a motion to return to Public Session was made.</p> <p>Roll call to return to Public Session: John Freeze, yes, Georganne Syler, yes, Nancy Johnson, yes, Gary Tinsley yes,</p> | <p>Georganne Syler made the motion, seconded by Nancy Johnson, the motion passed</p> <p>Session ended at 1:35 p.m.</p> | |
| Adjournment | There being no further business, a motion was made to adjourn. | Georganne Syler made the motion, seconded by Gary Tinsely, the motion passed. | |
| Meeting adjourned at: 1:36 p.m. | | | |

Submitted by: 
Nancy Johnson, Secretary - Treasurer
Cape Girardeau County Public Health Center Board of Trustees

Date 4-28-24