



Cape Girardeau County Public Health Center
Board Meeting Minutes
Tuesday, June 24, 2025
12:00 p.m., 1121 Linden St, Cape Girardeau, MO 63703

Present:

Dr. John Freeze, Chairperson
 Georganne Syler, Vice Chairperson
 Nancy Johnson, Secretary
 Diane Howard (by phone)
 Gary Tinsley

Staff:

Director Autumn Grim
 Assistant Director Natalie Govreau

Absent:

Agenda	Discussion	Tasks/Conclusion	Responsibility
<i>Call to Order</i>	Dr. John Freeze, Chairperson, called the meeting to order at 12:00 p.m.		
<i>Approval of minutes</i>	A request for a motion to approve the minutes of May 27, 2025 Board Meeting was made.	Nancy Johnson made the motion, seconded by Georganne Syler, the motion passed.	Filed with the minutes
<i>Ratification of Expenditures</i>	Director Autumn Grim presented the Ratification of Expenditures: the list of electronic payments and financial transactions for the period May 1 – May 31, 2025. A request for a motion to approve the Ratification of Expenditures: the list of electronic payments and financial transactions for the period May 1 – May 31, 2025.	Gary Tinsley made the motion, seconded by Georganne Syler, the motion passed.	Filed with the minutes
<i>Monthly Services Report</i>	The monthly services report for May 2025 was reviewed.		
<i>Communicable Disease Report</i>	Director Autumn Grim presented the monthly communicable disease report.		
<i>Environmental Health Report</i>	Director Autumn Grim presented the monthly environmental health report.		
<i>State Contract Updates</i>	Director Autumn Grim advised the board that we are continuing to receive notice of additional state contract funding being eliminated.		

Agenda	Discussion	Tasks/Conclusion	Responsibility
Strategic Staffing & Budget Planning	Director Autumn Grim advised the board that five staff members have expressed interest in voluntary retirement. She will bring a financial analysis to the board for review at the next meeting.		
Administrative Policies	A motion was made to accept Administrative Policies Women's Health Services 21.1 Pregnancy Testing and Referral, 21.2 Prenatal Case Management and 21.3 Preventative Services as presented.	Georganne Syler made the motion, seconded by Nancy Johnson, the motion passed.	
Public Comments	The board received comments from the public.		
Next Meeting	Next Board meeting is Tuesday, July 22, 2025 at 12:00 p.m. at the Cape County Public Health Center, Conference Room B.		
Adjournment	There being no further business, a motion was made to adjourn.	Nancy Johnson made the motion, seconded by Gary Tinsley, the motion assed.	
Meeting adjourned at: 12:30 p.m.			

Submitted by: Nancy K. Johnson
Nancy Johnson, Secretary - Treasurer
Cape Girardeau County Public Health Center Board of Trustees

Date: 7-22-25