



**Cape Girardeau County Public Health Center**  
**Board Meeting Minutes**  
**Tuesday, August 26, 2025**  
**12:00 p.m., 1121 Linden St, Cape Girardeau, MO 63703**

**Present:**

Dr. John Freeze, Chairperson  
 Georganne Syler, Vice Chairperson  
 Diane Howard  
 Gary Tinsley

**Staff:**

Director Autumn Grim  
 Assistant Director Natalie Govreau

**Absent:**

Nancy Johnson, Secretary

| Agenda  | Discussion   | Tasks/Conclusion  | Responsibility |
|---|--|---|----------------|
| <b><i>Call to order of Tax Rate Hearing</i></b> | Dr. John Freeze, Chairperson, called the Tax Rate Hearing to order at 12:00 pm for the 2025 Tax Rate for Cape Girardeau Public Health Center's 2026 Budget Year beginning January 1, 2026 through December 31, 2026. |   |                |
| <b><i>Open for public comments</i></b>          | Accept public comments on the proposed 2025 Tax Rate for the Cape Girardeau County Public Health Center.<br><br>The board received no verbal or written comments from the public.                                    |   |                |
| <b><i>Close of Tax Rate Hearing</i></b>         | A motion was made to close the Tax Rate Hearing.   | Georganne Syler made the motion, seconded by Diane Howard                       |                |
| <b><i>Tax Rate Roll Call Vote</i></b>           | A motion was made to set the 2025 tax rate, by Resolution at 0.0964 per \$100.00 assessed valuation.<br><br>Roll Call Vote:<br>John Freeze: Yes<br>Georganne Syler: Yes<br>Diane Howard: Yes<br>Gary Tinsley: Yes    | Georganne Syler made the motion, seconded by Diane Howard<br><br>Motion passed. |                |

| Agenda                                     | Discussion   | Tasks/Conclusion   | Responsibility         |
|--|--|--|------------------------|
|  | The 2025 Tax Rate of 0.0964 for Cape Girardeau County Public Health Center's 2026 Budget Year beginning January 1 and ending December 31, 2026 was adopted.  |  |                        |
|  |  |  |                        |
| <b>Call to Order</b>                       | Dr. John Freeze, Chairperson, called the meeting to order at 12:02 pm.   |  |                        |
| <b>Approval of minutes</b>                 | A request for a motion to approve the minutes from the July 22, 2025 Board Meeting was made.   | Georganne Syler made the motion, seconded by Gary Tinsley, motion passed | Filed with the minutes |
| <b>Financial Report</b>                    | Director Autumn Grim presented the Accountants Fiscal Report for July 2025.  |  | Filed with the minutes |
| <b>Ratification of Expenditures</b>        | <p>Director Autumn Grim presented the Ratification of Expenditures: the list of electronic payments and financial transactions for the period July 1 – July 31, 2025.</p> <p>A request for motion to approve the Ratification of Expenditures: the list of electronic payments and financial transactions for the period July 1 – July 31, 2025.</p> | Diane Howard made the motion, seconded by Gary Tinsley, motion passed    | Filed with the minutes |
| <b>Monthly Services Report</b>             | Director Autumn Grim presented the monthly services report.  |  |                        |
| <b>Communicable Disease Report</b>         | Director Autumn Grim presented the monthly communicable disease report.  |  |                        |
| <b>Environmental Health Report</b>         | Assistant Director Natalie Govreau presented the monthly environmental health report.  |  |                        |
| <b>Senate Bill 3 &amp; Senate Bill 190</b> | Director Autumn Grim discussed the Senate Bills with the board and provided them with some details about each bill.  |  |                        |
| <b>FY26 Highway Safety Award Grant</b>     | Director Autumn Grim advised the board that we did receive the Highway Safety Grant.   |  |                        |

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|---|---|---|----------------|
| <b>Administrative Policies</b>          | <p>A motion was made to accept the new Employee Benefits: 9.12 Voluntary Early Retirement Incentive as presented.</p> <p>A motion was made to accept Employee Benefits: 9.5 Retirement System and 9.6 Social Security as presented.</p> | <p>Georganne Syler made the motion, seconded by Gary Tinsley, motion passed</p> <p>Georganne Syler made the motion, seconded by Diane Howard, motion passed</p> |                |
| <b>Public Comments</b>                  | The Board received no comments from the public.   |   |                |
| <b>Next Meeting</b>                     | <b>Next Board meeting is Tuesday, September 23<sup>rd</sup> at 12:00 p.m. at the Cape County Public Health Center, Conference Room B.</b>   |   |                |
| <b>Adjournment</b>                      | There being no further business, a motion was made to adjourn.  | Diane Howard made the motion, seconded by Gary Tinsley, motion passed   |                |
| <b>Meeting adjourned at: 12:39 p.m.</b> |   |   |                |

Submitted by: Nancy K. Johnson  
Nancy Johnson, Secretary – Treasurer  
Cape Girardeau County Public Health Center  
Board of Trustees

Date: Sept 23, 2025