



Cape Girardeau County Public Health Center
Board Meeting Minutes
Wednesday, November 19, 2025
12:00 p.m., 1121 Linden St, Cape Girardeau, MO 63703

Present:

Dr. John Freeze, Chairperson (by phone)
 Georganne Syler, Vice Chairperson
 Nancy Johnson, Secretary
 Gary Tinsley

Staff:

Director Autumn Grim

Absent:

Environmental Supervisor, Natalie Govreau
 Diane Howard

Agenda	Discussion	Tasks/Conclusion	Responsibility
<i>Call to Order</i>	Georganne Syler, Vice Chairperson, called the meeting to order at 12:00 p.m.		
<i>Approval of minutes</i>	A request for a motion to approve the minutes of September 23, 2025 and October 28, 2025 Board Meetings was made.	Georganne Syler made the motion, seconded by Nancy Johnson, the motion passed.	Filed with the minutes
<i>Financial Report</i>	Director Autumn Grim presented the Accountants Fiscal Report for September and October 2025.		Filed with the minutes
<i>Ratification of Expenditures</i>	Director Autumn Grim presented the Ratification of Expenditures: the list of electronic payments and financial transactions for the periods September 1-September 30, 2025 and October 1-31, 2025. A request for motion to approve the Ratification of Expenditures: the list of electronic payments and financial transactions for the periods September 1-30, 2025 and October 1-31, 2025.	Nancy Johnson made the motion, seconded by Gary Tinsley, the motion passed.	Filed with the minutes
<i>Monthly Services Report</i>	The monthly services report for September and October 2025 were reviewed.		
<i>Communicable Disease Report</i>	Director Autumn Grim presented the monthly communicable disease report for September and October 2025.		
<i>Environmental Health Report</i>	Director Autumn Grim presented the monthly environmental health reports for September and October 2025.		
<i>Accreditation Funding Opportunity</i>	Director Autumn Grim advised the board that she had applied for an accreditation funding opportunity that would possibly cover the cost for the CHIP and the CHA and some of the cost of accreditation.		

Agenda	Discussion	Tasks/Conclusion	Responsibility
Cyber Insurance Renewal/Upgrade	A motion was made to accept the higher amount which provides the most amount of coverage.	Nancy Johnson made the motion, seconded by John Freeze, the motion passed.	
Proposed 2026 Budget	Director Autumn Grim presented the board with a proposed 2026 budget. A motion was made to accept the budget as presented.	Nancy Johnson made the motion, seconded by Gary Tinsley, the motion passed.	
Administrative Policies	A motion was made to accept Administration: 4.26 Information Technology (IT) Security as presented. A motion was made to accept New Employees and Continues Employment: 7.8 Temporary Workforce Reduction and Furlough as presented.	Gary Tinsley made the motion, seconded by Nancy Johnson, the motion passed. Gary Tinsley made the motion, seconded by Nancy Johnson, the motion passed.	
Board Input for 2026	Director Autumn Grim asked the board for their suggestions for 2026. Discussion was had and suggestions were made regarding more advertising, more activity on social media, working with local hospitals to get information about the services we provide in the packets that are given to new parents, and having more of a presence at the SEMO fair.		
Public Comments	The board received no comments from the public.		
Next Meeting	Next Board meeting is Tuesday, December 15 at 12:00 p.m. at the Cape County Public Health Center, Conference Room B.		
Adjournment	There being no further business, a motion was made to adjourn.	Nancy Johnson made the motion, seconded by Gary Tinsley, the motion passed.	
Meeting adjourned at: 1:07 p.m.			

Submitted by:

Nancy K. Johnson

Date

12-16-25

Nancy Johnson, Secretary - Treasurer

Cape Girardeau County Public Health Center Board of Trustees