



Cape Girardeau County Public Health Center
1121 Linden, P.O. Box 1839
Cape Girardeau, MO 63702 – 1839
Phone (573) 335-7846 Fax (573) 335-5909

Minutes of the Board of Trustees Meeting
September 27, 2022

The Board of Trustees of the Cape Girardeau County Public Health Center met at Shawnee Park Center, 835 South West End Blvd., Cape Girardeau, Missouri on Tuesday, September 27, 2022 at 4:00 p.m. Present were, John Freeze, Georganne Syler, Billy Lewis, Eric Becking, Diane Howard, Director Jane Wernsman, Assistant Director Autumn Grim, and Environmental Health Supervisor Amy Morris. The agenda was distributed via email prior to the meeting.

John Freeze, Chair, called the September 27, 2022 Board of Trustees meeting to order at 4:00 p.m.

Approval of Minutes

A motion was made by Georganne Syler, seconded by Diane Howard, to approve the minutes of the August 23, 2022 Board of Trustees meeting. Motion carried.

Reports

- (1) Accountants Financial Report for August 2022 was reviewed
- (2) Ratification of Expenditures: the list of electronic payments and financial transactions for the period August 1, 2022 – August 31, 2022 was reviewed.

A motion was made by Billy Lewis, seconded by Georganne Syler, to approve the electronic payments and financial transactions. Motion carried.

- (3) Monthly Services: the monthly services report was reviewed
- (4) Communicable Disease Report: the monthly communicable disease report was reviewed
- (5) Environmental Health Report: Amy Morris presented the monthly environmental health report

Administrative Policy Review

The following agency policies were reviewed:

4.20 Tabled until the October 25, 2022 meeting

5.4 Tabled until the October 25, 2022 meeting

22.1-22.5 A motion was made by Eric Becking, seconded by Billy Lewis to approve Administrative Policies 22.1-22.5 with the revisions as presented.

2022 Budget Revision

Director Jane Wernsman presented a budget revision for the FY2022 budget. Following this review, a motion was made by Eric Becking, seconded by Billy Lewis to approve the budget revision as presented.

Next Meeting

The next meeting of the Board of Trustees was scheduled for October 25, 2022, at 4:00 p.m., location to be determined.

Adjournment

A motion was made by Eric Becking, seconded by Georganne Syler, to adjourn the meeting. Motion carried. The meeting adjourned at 4:51 pm.



William Lewis, Secretary-Treasurer
Cape Girardeau County Public Health Center
Board of Trustees