



**Cape Girardeau County Public Health Center**  
**1121 Linden, P.O. Box 1839**  
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**Minutes of the Board of Trustees Meeting**  
**October 25, 2022**

The Board of Trustees of the Cape Girardeau County Public Health Center met at Shawnee Park Center, 835 South West End Blvd., Cape Girardeau, Missouri on Tuesday, October 25, 2022 at 4:00 p.m. Present were, John Freeze, Georganne Syler, Billy Lewis, Diane Howard, Director Jane Wernsman, Assistant Director Autumn Grim and Environmental Health Supervisor Amy Morris. The agenda was distributed via email prior to the meeting.

John Freeze, Chair, called the meeting to order at 4:04 p.m.

Approval of Minutes

A motion was made by Georganne Syler, seconded by Billy Lewis, to approve the minutes of the September 27, 2022 Board of Trustees meeting. Motion carried.

Reports

- (1) Accountants Financial Report for September 2022 was reviewed
- (2) Ratification of Expenditures: the list of electronic payments and financial transactions for the period September 1, 2022 – September 30, 2022 was reviewed.

A motion was made by Georganne Syler, seconded by Diane Howard, to approve the Electronic payments and financial transactions. Motion carried.

- (3) Monthly Services: the monthly services report was reviewed
- (4) Communicable Disease Report: Autumn Grim presented the monthly communicable disease report
- (5) Environmental Health Report: Amy Morris presented the monthly environmental health report

Administrative Policy Review

A motion was made by Billy Lewis, seconded by Diane Howard to approve Administrative Policy 5.4, Organizational Chart, as presented. Motion carried. A motion was made by Diane Howard, seconded by Billy Lewis to approve Administrative Policies 21.1-21.2 Women's Health, 24.1-24.2- Blood Lead Services, 26.1 School Health, and 27.1-27.2 Laboratory Services as presented. Motion carried.

Approval of Administrative Policies 4.20 Director's Fiscal Decision and 11.15 Social Media were tabled for review at the November Board meeting. Director Jane Wernsman will revise both policies and present to the Board for review at the November Board meeting.

Public Comments

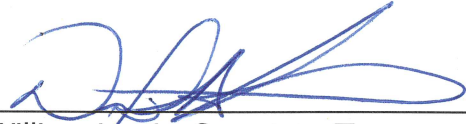
The Board received comments from the public.

Next Meeting

The next meeting of the Board of Trustees was scheduled for November 29, 2022, at 4:00 p.m., location to be determined.

Adjournment

A motion was made by Billy Lewis, seconded by Georganne Syler, to adjourn the meeting. Motion carried. The meeting adjourned at 4:52 pm.



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William Lewis, Secretary-Treasurer  
Cape Girardeau County Public Health Center  
Board of Trustees