



**Cape Girardeau County Public Health Center**  
**Board Meeting Minutes**  
**Tuesday, February 28, 2023**  
**4:00 p.m., 1121 Linden St, Cape Girardeau, MO 63703**

**Present:**

Dr. John Freeze, Chairperson  
 Georganne Syler, Vice Chairperson (by phone)  
 William Lewis, Secretary  
 Diane Howard  
 Eric Becking

**Staff:**


Assistant Director Autumn Grim  
 Environmental Health Supervisor Amy Morris

**Absent:**

Director Jane Wernsman

Agenda	Discussion	Tasks/Conclusion	Responsibility
<b>Call to order</b>	Dr. John Freeze, Chairperson, called the meeting to order at 4:00 p.m.		
<b>Approval of minutes</b>	A request for a motion to approve the minutes from the January 24, 2023 Board Meeting was made.	Billy Lewis made the motion, seconded by Georganne Syler, motion passed	Filed with the minutes
<b>Financial Report</b>	Assistant Director Autumn Grim presented the Accountants Fiscal Report for January 2023.		Filed with the minutes
<b>Ratification of Expenditures</b>	Assistant Director Autumn Grim presented the Ratification of Expenditures: the list of electronic payments and financial transactions for the period January 1 – January 31, 2023.  A request for motion to approve the Ratification of Expenditures: the list of electronic payments and financial transactions for the period January 1 – January 31, 2023.	Billy Lewis made the motion, seconded by Georganne Syler, motion passed	Filed with the minutes
<b>Monthly Services Report</b>	The monthly services report was reviewed.		
<b>Communicable Disease Report</b>	Assistant Director Autumn Grim presented the monthly communicable disease report.		
<b>Environmental Health Report</b>	Environmental Health Supervisor Amy Morris presented the monthly environmental health report.		

Agenda	Discussion	Tasks/Conclusion	Responsibility
<b>Administrative Policies</b>	Environmental Health 17.5 revision still in process was tabled to be discussed again at next meeting.		
<b>Renovations</b>	Bids were presented by Anee Boettcher for the renovation project. A request for a motion to accept the bid from Zoellner Construction was made.	Georganne Syler made the motion, seconded by Diane Howard, motion passed	
<b>Public Comments</b>	The Board received comments from the public.		
<b>Next Meeting</b>	<b>Next Board meeting is Tuesday, March 28th at 4:00 p.m. at the Cape County Public Health Center.</b>		
<b>Adjournment</b>	There being no further business, a motion was made to adjourn.	Diane Howard made the motion, seconded by Billy Lewis, motion passed	
<b>Meeting adjourned at: 4:44 p.m.</b>			

Submitted by:   
 William Lewis, Secretary – Treasurer  
 Cape Girardeau County Public Health Center  
 Board of Trustees

Date: 28 MAR 23