



Cape Girardeau County Public Health Center
Board Meeting Minutes
Tuesday, March 28, 2023
4:00 p.m., 1121 Linden St, Cape Girardeau, MO 63703

Present:

Dr. John Freeze, Chairperson
 Georganne Syler, Vice Chairperson
 William Lewis, Secretary
 Diane Howard
 Eric Becking

Staff:

Director, Jane Wernsman
 Assistant Director Autumn Grim

Absent:

Environmental Health
 Supervisor, Amy Morris

Agenda	Discussion	Tasks/Conclusion	Responsibility
Call to order	Dr. John Freeze, Chairperson, called the meeting to order at 4:00 p.m.		
Approval of minutes	A request for a motion to approve the minutes from the February 28, 2023 Board Meeting was made.	Billy Lewis made the motion, seconded by Georganne Syler, motion passed	Filed with the minutes
Financial Report	Director Jane Wernsman presented the Accountants Fiscal Report for February 2023.		Filed with the minutes
Ratification of Expenditures	<p>Director Jane Wernsman presented the Ratification of Expenditures: the list of electronic payments and financial transactions for the period February 1 – February 28, 2023.</p> <p>A request for motion to approve the Ratification of Expenditures: the list of electronic payments and financial transactions for the period February 1 – February 28, 2023.</p>	Diane Howard made the motion, seconded by Georganne Syler, motion passed	Filed with the minutes
Monthly Services Report	The monthly services report was reviewed.		
Communicable Disease Report	Assistant Director Autumn Grim presented the monthly communicable disease report.		
Environmental Health Report	Director Jane Wernsman presented the monthly environmental health report.		

Agenda	Discussion	Tasks/Conclusion	Responsibility
Administrative Policies	Director Jane Wernsman presented Emergency Response Services 18.1-18.4 for review. Approval of these policies was tabled until all could be combined into one Emergency Response Services policy with appropriate subsections.		
Renovations	<p>Director Jane Wernsman provided an update on the renovation project.</p> <p>A request for a motion to accept the proposal from HD Media for the Dual and Single data drops was made.</p> <p>A request for a motion to accept the proposal from HD Media for the Access Control hardware was made.</p>	<p>Georganne Syler made the motion, seconded by Billy Lewis, motion passed</p> <p>Georganne Syler made the motion, seconded by Eric Becking, motion passed.</p>	
Public Comments	The Board received comments from the public.		
Next Meeting	Next Board meeting is Tuesday, April 25th at 4:00 p.m. at the Cape County Public Health Center.		
Adjournment	There being no further business, a motion was made to adjourn.	Georganne Syler made the motion, seconded by Billy Lewis, motion passed.	
Meeting adjourned at: 5:00 p.m.			

Submitted by: John Freye
 Cape Girardeau County Public Health Center
 Board of Trustees

Date: 4-25-2023