



Cape Girardeau County Public Health Center
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Minutes of the Board of Trustees Meeting
April 26, 2022

The Board of Trustees of the Cape Girardeau County Public Health Center met at Shawnee Park Center, 835 South West End Blvd., Cape Girardeau, Missouri on Tuesday, April 26, 2022 at 12:00 p.m. Present were, Chair John Freeze, Vice Chair Georganne Syler, Secretary-Treasurer Eric Becking, Billy Lewis, Director Jane Wernsman, Assistant Director Autumn Grim, and Environmental Health Supervisor Amy Morris. The agenda was distributed via email prior to the meeting.

John Freeze, Chair, called the meeting to order at 12:01 p.m.

Approval of Minutes

A motion was made by Georganne Syler, seconded by Eric Becking, to approve the minutes of the March 22, 2022 Board of Trustees meeting as corrected. Motion carried.

A motion was made by Georganne Syler, seconded by Billy Lewis, to post meeting minutes, once approved, on the Health Center website. Motion carried.

Board members discussed the prospect of including Public Comments to the meeting minutes. This subject was postponed to be reviewed at the next Board of Trustees meeting.

Employee Health Insurance

Rob Rueseler and Deanna Henderson presented the Board with June 2022-May 2023 Insurance plans. The Health Centers plan had a 12.9% increase. A motion was made by Georganne Syler, seconded by Eric Becking to continue with the current employee plan with the 12.9% increase. Motion carried

Reports

- (1) ACCOUNTANTS FINANCIAL Report for March 2022 was reviewed.
- (2) RATIFICATION OF EXPENDITURES. The list of electronic payments for the period March 1, 2022-March 31, 2022 was reviewed.

A motion was made by Billy Lewis, seconded by Eric Becking to approve the Electronic Payments / Transactions Report. Motion carried.

- (3) Monthly Services: the monthly services report was reviewed
- (4) Assistant Director Autumn Grim reviewed the monthly Communicable Disease Report.
- (5) Environmental Health Supervisor Amy Morris reviewed the monthly Environmental Health Services Report.

2021 Audit Report

The revised 2020 and 2021 Audit Reports were distributed. A motion was made by Eric Becking, seconded by Georganne Syler to approve the revised 2020 and 2021 Health Center Audit reports. Motion carried.

2022 Budget Review

Director Jane Wernsman presented a Budget Revision for FY 2022. A motion was made by Georganne Syler, seconded by Billy Lewis to approve the FY 2022 Budget Revision as presented. Motion carried.

Administrative Policy Review

A motion was made by Georganne Syler, seconded by Eric Becking to approve the Administrative Policy 2.3 Board By-Laws with the following amendment:

Section I, Article 3: ARTICLE 3: The officers of the Board of Trustees shall be a Chairperson, Vice-Chairperson, Secretary-Treasurer, and other officers as deemed necessary by the Board. Election of officers shall be held at the April meeting and these officers shall serve for a one-year term.

Motion carried.

A motion was made by Billy Lewis, seconded by Georganne Syler to approve Administrative Policies 6.7 Nepotism, 7.1 Orientation of New Employees and 6.8 Conflict of Interest with further review of 6.8 Conflict of Interest at the May 2022 Board meeting.

Election of Officers

A motion was made by Georganne Syler, seconded by Eric Becking to elect John Freeze as Chair.

Roll call vote:

John Freeze:	Yes
Georganne Syler:	Yes
Billy Lewis:	Abstain
Eric Becking:	Yes

A motion was made by John Freeze, seconded by Eric Becking to elect Georganne Syler as Vice Chair.

Roll Call Vote:

John Freeze:	Yes
Georganne Syler:	Yes
Billy Lewis:	Abstain
Eric Becking:	Yes

A motion was made by John Freeze, seconded by Georganne Syler, to elect Billy Lewis as Secretary-Treasurer. Motion carried.

Board Training

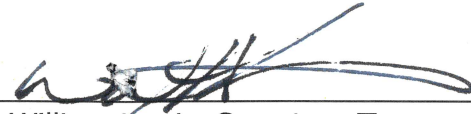
A training session for Board members, provided by the Missouri Department of Health, is to be scheduled for May 26, 2022, time to be determined.

Next Meeting

The next meeting of the Board of Trustees was scheduled for May 24, 2022 at 3:30 p.m.

Adjournment

A motion was made by Georganne Syler, seconded by Billy Lewis, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 1:19 p.m.



William Lewis, Secretary-Treasurer
Cape Girardeau County Public Health Center
Board of Trustees