



Cape Girardeau County Public Health Center
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Minutes of the Board of Trustees Meeting
May 24, 2022

The Board of Trustees of the Cape Girardeau County Public Health Center met at Shawnee Park Center, 835 South West End Blvd., Cape Girardeau, Missouri on Tuesday, May 24, 2022 at 3:30 p.m. Present were, Chair John Freeze, Vice Chair Georganne Syler, Secretary-Treasurer Billy Lewis, Eric Becking, Diane Howard, Director Jane Wernsman, Assistant Director Autumn Grim, and Environmental Health Supervisor Amy Morris. The agenda was distributed via email prior to the meeting.

John Freeze, Chair, called the meeting to order at 3:31 p.m.

Approval of Minutes

A motion was made by Georganne Syler, seconded by Diane Howard, to approve the minutes of the April 26, 2022 Board of Trustees meeting as corrected. Motion carried.

Renovations

Architect Ameer Boettcher presented a proposal to the Board that included an outline of the proposed project to renovate the First Floor Lobby, Reception and Clinic Areas, projected timeline and Architectural / Engineering services.

A motion was made by Georganne Syler, seconded by Diane Howard, to move forward with the process of renovating the First Floor Lobby, Reception and Clinic Areas, and Architectural / Engineering services. Motion carried unanimously.

Reports

- (1) ACCOUNTANTS FINANCIAL Report for April 2022 was reviewed.
- (2) RATIFICATION OF EXPENDITURES. The list of electronic payments for the period April 1, 2022-April 30, 2022 was reviewed.

A motion was made by Diane Howard, seconded by Billy Lewis to approve the Electronic Payments / Transactions Report. Motion carried.

- (3) Monthly Services: the monthly services report was reviewed
- (4) Assistant Director Autumn Grim reviewed the monthly Communicable Disease Report.
- (5) Environmental Health Supervisor Amy Morris reviewed the monthly Environmental Health Services Report.

Old Business

Following a discussion regarding whether to include the content of comments made during Public Comments in the Board meeting minutes, no Motion was made to make any changes to the current

practice. However, Board members concluded that written comments received from the Public at the meetings have been and will continue to be maintained within the Custodian of Records file.

Administrative Policy Review

A motion was made by Georganne Syler, seconded by Billy Lewis to approve the Administrative Policies as presented with corrections / revisions to Policy 6.8, 6.11, and 6.12. Motion carried.

Board Training

A training session for Board members, provided by the Missouri Department of Health, will be held on May 26, 2022, from 3:00-5:00 p.m.

Next Meeting

The next meeting of the Board of Trustees was scheduled for June 28, 2022 at 3:30 p.m.

Public Comment

The Board received comments from the Public.

Adjournment

A motion was made by Georganne Syler, seconded by Billy Lewis, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 4:47 p.m.



William Lewis, Secretary-Treasurer
Cape Girardeau County Public Health Center
Board of Trustees